

# Elementary Attendance Zones Timeline

## OCTOBER

- Hold 1st Meeting:  
Oct. 18th @ 5:30 at the JISD HUB
  - Identify parameters.
  - Rank parameters.
- Post information on the JISD Attendance Zone Webpage.
- Accept Applications for Principal.

## DECEMBER

- Get Stakeholder input for attendance zones via Google Form.
- Principal Application Window Remains Open

## FEBRUARY

- Committee members seek Board Approval for plan.
- Principal Meet & Greet
- Invite staff to complete transfer forms.

## APRIL - JUNE

- Give campus tours for parents & community.
- Host a principal meet & greet for parents/community.

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## SEPTEMBER

- Establish a committee to include parents, teachers, staff, administrators & community stakeholders. To volunteer, please complete this [form](#).
- Post position for Double Creek Elementary Principal

## NOVEMBER

- Hold 2nd Meeting:  
Nov. 9 @ 5:30 at the JISD HUB
  - Review plans prepared by Zonda Education.
  - Identify pros/cons.
  - Rank plans.
- Post information on the JISD Attendance Zone Webpage.
- Principal Application Window Remains Open

## JANUARY

- Hold 3rd Meeting:
  - Review stakeholder input & determine top attendance zone plan.
- Post information on the JISD Attendance Zone Webpage.
- Invite staff to give additional input for staff assignment process.
- Principal is recommended for hire.

## MARCH

- Inform staff of campus assignment.
- Give campus tours for staff.
- Facilitate a staff team building event.
- Inform parents of campus.



For more information, use the QR Code, click this [Detailed Calendar Link](#) or call 512-746-2124 ext. 1006.